

RUGBY NOVA SCOTIA
Membership Policy

1. REQUIREMENT FOR MEMBERSHIP

- 1.1 RUGBY NOVA SCOTIA (RNS) requires that all individuals participating in the sport of Rugby Football in Nova Scotia be members of RNS and Rugby Canada (RC). There shall be one type of individual membership in several categories: (coach, referee, junior, senior, admin)
- (i) Membership - Mandatory for all participants in the sport of Rugby Football in the province of Nova Scotia and Canada.
- 1.2 Each Club playing in any competition organized, sanctioned or otherwise held under the auspices of the RNS shall ensure that all participating players and replacements are registered as Members of RNS.
- 1.3 The following individuals are not required to obtain RNS membership in order to participate in the sport of Rugby Football in Nova Scotia:
- (i) Bona fide members of a National Union either directly or through a Sub-Union.
 - (ii) Visiting officials of other provinces participating at the invitation of RNS or the N.S.S.R.U.R.
 - (iii) Players, coaches and officials travelling with tour parties playing in Nova Scotia.

2. REGISTRATION

- 2.1 Each individual wishing to become a member of the RNS must register using a registration form provided by the RNS. These forms must be properly and fully completed, indicating the type of membership required, and returned to the RNS office (with photo) for processing. Registration must be completed before any individual can take part in any competition organized, sanctioned or otherwise held under the auspices of the RNS.
- 2.2 A Member Club of RNS must sponsor each registering individual. The sponsoring Club must indicate acceptance of the Member by co-signing the registration form. The name, executive position and signature of an official of the sponsoring Club must appear clearly on the registration form. By sponsoring a Member the Club accepts responsibility for ensuring that the required fees are paid to the RNS.
- 2.3 Registration as above and payment of the prescribed fees will confer type of Membership with RNS and also eligibility for insurance coverage as offered by the RNS and/or RC.
- 2.4 An ID card will be issued once your fee has been received and Rugby Canada and Rugby Nova Scotia have approved your registration form. You will be given a color-coded card depending on your type of membership. Color coding is as follows:

White	-	Senior players
Yellow	-	Junior players
Blue	-	Coach
Green	-	Referee
Brown	-	Administration/Other

3. DURATION OF MEMBERSHIP

- 3.1 Membership is for the period of one year from June 1 to May 31.

4. PAYMENT OF MEMBERSHIP FEES

- 4.1 Continuing membership with Rugby Nova Scotia is contingent upon the payment of the required membership dues within the allotted time. If said dues are not paid then Rugby Nova Scotia will suspend membership.
- 4.2 Registration forms and membership invoices will be issued on May 1 of each year (September 1 for University Clubs). Payment must be made within 30 days of issue. A late charge of 2% of the invoice amount is incurred on all late payments.
- 4.3 The Annual General Meeting of Rugby Nova Scotia determines membership dues. For 2002 these dues are:

<u>Senior Clubs:</u>		<u>University Clubs</u>
Bond	\$200	\$200
RC dues / Insurance	\$ 40(Sr) \$25(Jr)	\$ 40(Sr) \$25(Jr)
RNS Dues: 1 st Team	\$850	\$400
2 nd Team	\$450	\$300

- 4.4 To be considered a Junior player you must not turn 19 before June 1 of the registration year (\$25). All other players, coaches, referees, administrators will pay the \$40 registration fee.
- 4.5 Any Club that allows an individual not a Member of RNS to participate in the game of Rugby Football in the Province of Nova Scotia shall be subject to possible disciplinary action. In addition to penalties levied against the Club, the individual concerned may also be subject to disciplinary action.

5. MONITORING AND ENFORCEMENT

5.1 Division and Playoff Play

Prior to kickoff at every regularly scheduled game, including exhibition and playoff games, each team captain, or other responsible person, will present to the referee a complete list including first and last names of team members, including replacements on the game sheet provided by the referee.

It's duty of the referee to accept the team list and ensure that the list is forwarded to RNS office completed with game score and scorers for both teams along with game notes.

5.2 Tournaments

It is the responsibility of every host Club to ensure that all participants, with the exception of 1.3, in tournaments or special events are registered members of RNS. Failure to ensure that participants are registered may result in Disciplinary Committee action against the host Club and/or a fine of \$500.00 and loss of tournament sanction. The host club can obtain the necessary information to verify registration by contacting the Rugby NS office (\$25 admin fee).

- 5.3 The Disciplinary Committee of RNS will take disciplinary action against those Clubs or Members in contravention of this Membership Policy at the discretion of the RNS Board of Directors. Penalties and/or fines may be assessed against the individual or Club involved by the Disciplinary Committee. Appeals of the decisions of the Disciplinary Committee are to be made in accordance with the appeals procedure for on-field discipline as defined in Section 4 of the Disciplinary Policy.

6. EXPRESS REGISTRATION

- 6.1 An individual may “Express” register for Membership by emailing, mailing or faxing the required registration form (including photo) to the RNS office by Wednesday (noon) of each week. Failure to have form submitted on that day would result in non-registration for that week. The individual will have to wait until the following week to become registered.
- 6.2 Other methods of registration may be used as approved from time to time by the RNS Board of Directors.

7. MEMBERSHIP

- 7.1 Registration as a Member and insurance coverage eligibility, will be considered to be effective from the time that you and your club are notified by phone, mail, fax or email.

To contact the RNS office please writes to, phone, fax or Email:

**Rugby Nova Scotia
P.O. Box 3010 South
5516 Spring Garden Road
Halifax, NS B3J 3G6**

**Phone: (902) 425-5450 Ext.341
Fax: (902) 425-5606
Email: rugbyns@sportns.ns.ca**